

CLAYTON-LE-WOODS PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE

HELD ON WEDNESDAY 7TH JANUARY 2026 AT 7PM
CLAYTON-LE-WOODS PARISH COUNCIL OFFICE/MEETING ROOMS, 239A
PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY, PR6 7PY

PRESENT: Councillor Irene Amahwe (Chair)
Councillor Michelle Brown
Councillor Mark Clifford
Councillor David Clough
Councillor Jan Coyne (Not a committee member)
Councillor Steve Maddock
Councillor Adam Halliday (7)

IN ATTENDANCE: Lisa Burton (Locum Clerk)

26.01 APOLOGIES

NA

26.02 DECLARATION OF INTEREST

Cllr Mark Clifford – Lancashire County Council matters

26.03 TO APPROVE THE MINUTES OF THE MEETING HELD ON 25th NOVEMBER 2025

It was **RESOLVED** to approve the minutes of the meeting held on 25th November 2025 which were duly signed by the Chair.

26.04 FINANCIAL CALENDAR

The Clerk provided the Committee with a detailed calendar for the financial year. This was appreciated by the Committee with a request to make the information available to the Parish Council by sharing the calendar.

26.05 BANK RECONCILIATION

Cllr Michelle Brown will conduct the necessary checks and sign off the Bank Reconciliation and provide an update to Full Council.

ACTION

Clerk

MB

Chair Signature _____ Date _____

26.06 ADDITIONAL BANK ACCOUNTS

The Clerk provided the Committee with a detailed short list of current/savings accounts that are proposed to hold the Parish Councils monies.

It was agreed that the following accounts will be proposed to Full Council:

Open a Hampshire Trust Bank (Easy Access Savings Account) in order to close the NatWest savings account.

Finance

Follow up on the mandate for the Virgin Money Current Account to ensure this is up to date.

Clerk

The Clerk will open bank savings accounts with separate institutions in order to maximise interest payments and minimise risk.

Clerk

26.07 BUDGET / PRECEPT

The budget for 26/27 was discussed at length and agreed.

The proposed budget will be presented to Full Council for agreement.

Finance

The precept was also agreed £189,760.00. This will be submitted to the Full Parish Council for approval prior to the Precept deadline of 16th January 2026.

26.08 DATE OF NEXT MEETING

Next meeting Wednesday 4th March 2026 @ 6.30pm